

16 - 19 Provision

Course Guide

2025 - 26



#InThisTogether

Welcome to ATTFE College

Academy

Transformation Trust Further Education (ATTFE) College has a personalised approach towards learning, ensuring that everyone is fully able to achieve their learning goals. We offer a wide range of courses for 16-19-year-olds through our Programme of Study for Post-16 Education.

In our guide you will find details of the courses that we offer, starting in September 2025.

All Programme of Study learners will engage in main aim learning, English, maths, work experience and enrichment. We are very proud of our high quality courses and excellent learning facilities.

Our students have high pass rates and most go on to further vocational learning, good quality apprenticeships, or employment.

We look forward to welcoming you!

Liz Barrett OBE DL

Principal, ATTFE College



More information on our 16-19 provision is available on our 16-19 Years Courses section on our website:



Disclaimer: Academy Transformation Trust Further Education reserve the right to modify any of the courses, fees or details of the courses in the guide. Whilst it is hoped that all courses listed will run, there is no guarantee that this will be the case and courses with insufficient numbers may be discontinued at any time if regular attendance falls too low. Please note that the ESFA review and change funding linked to courses each academic year which, in turn, shapes our provision offer.

Our Courses

Our courses aim to provide a wide range of practical, business and general life skills to our learners. Many of our courses offer practical modules and work experience opportunities, allowing us to help prepare you to progress into a career in your chosen field.

In each area of study, we offer a range of courses at different levels of difficulty and experience; some also allow learners to choose an area of focus within the broader field.

If you're not sure which courses are right for you, speak to your teacher or careers advisor.

If you'd like further information on our qualifications, you can visit our website or send an email to college.info@attrust.org.uk.



Ofsted:

“The arrangements for safeguarding are effective.”

“Managers develop courses to meet the needs of young learners, who benefit from a more tailored and nurturing approach to their education.”

“Tutors have high expectations for learners, plan lessons well and make learning interesting and enjoyable.”

“Outcomes for learners are good.”

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Our Facilities

ATTFE College has a range of different high-street learning centres.

This includes:

- Community Hub in Idlewells Shopping Centre, Sutton-in-Ashfield
- Community Corner
- Butterfly Pod
- ATTFE in the Community

You can find maps to each of our campuses on our website.

Scan the QR code below to access the information:



SUTTON
COMMUNITY
ACADEMY



Sutton Community Academy

High Pavement, Sutton in Ashfield, NG17 1EE

Sutton Community Academy is right in the centre of Sutton-in-Ashfield and is easily accessible by foot or bus.



Open Learning Centre

Whinney Lane, New Ollerton, NG22 9TD

The Open Learning Centre, nestled within the Dukeries Academy campus, offers a dynamic range of learning spaces tailored to support various programmes, including Hair & Beauty, Construction and Bricklaying.



ATTFE Vehicle
Technology College



ATTFE Vehicle Technology College

Beacon Court, New Ollerton, Newark, NG22 9QL

The Motor Vehicle facility and workshop is located at the Beacon Court industrial estate, Unit 16, in Ollerton.

FREE Minibus Service

We have specialist facilities for our Construction and Hair & Beauty provision at our Dukeries campus, and our New Ollerton campus is a working mechanics garage.

To support you in accessing the course that is of interest to you, we offer a free minibus service!

The minibus operates daily between the three campuses, meaning you can study the course you are most interested in, no matter where you live!



Destinations

ATTFE College have an excellent track record of ensuring that Programme of Study learners move on to secure positive destinations.

ATTFE College, a stepping stone to your career!



Learner Voice is important to us at ATTFE College and we value your ideas and suggestions.

There will be an opportunity for you to become a Learner Voice representative, where you can share ideas to help us shape your experience at college.

We also take pride in keeping you up to date with key information through regular Learner Newsletters.



Wellbeing Support

We are firm believers in supporting the wellbeing of all of our learners and our staff.

During your time studying with us you'll take part in a wide range of activities and events designed to help improve wellbeing.

If you ever need support, we have a team of Wellbeing Ambassadors available to all learners, including a therapy dog!

There is also the opportunity for you to become a Youth Wellbeing Ambassador, where you can help to promote and raise awareness of Mental Health.

Visit the wellbeing section on our website for more information and resources:



FREE Breakfasts

Fuel For Learning

ATTFE College recognises and appreciates the economic challenges that everyone is facing right now around food and fuel. To support our learners we are providing FREE breakfasts, to ensure everyone has a healthy start to the day and is ready to learn.



**REDUCE YOUR
SUPERMARKET BILLS
BY £100s, EARN UP
TO 14% CASHBACK
AT BIG BRANDS!**

Sainsbury's IKEA PRIMARK ASDA M&S

Totum Card

As a learner at ATTFE College you'll be able to apply for an NUS Totum card, giving you fantastic discounts at a wide range of local and national retailers, restaurants and entertainment venues!

Reduce your supermarket bills by £100s with TOTUM Cashback, get 25% off takeaway coffee and dining out, and access to 100,000s of discounts.



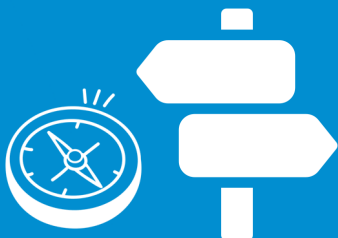
college.info@attrust.org.uk

During your time studying at ATTFE College, you will have the opportunity to attend one-to-one personal guidance appointments with a careers advisor.

The advisor will help you plan and prepare for your next steps, whether you are looking to progress on to the next level of qualification, either with us or elsewhere, or if you are planning to move into employment.

Our CEIAG Advisor, Heather Bowerman, can be contacted on 01623 441310 or via email at Heather.Bowerman@attrust.org.uk

If you would like to request a CEIAG session please speak with your tutor or contact Heather directly.



Finance & Bursaries

If you are aged 16-19 and study a course with ATTFE College you may be eligible for a bursary!

A bursary is an amount of money that doesn't have to be paid back. Its aim is to help you pay for things you need to complete your course, including specialist clothing, books and other equipment you need, transport to college, and lunch on the days you study.

Enrichment

Throughout the year we run various activities as part of our Personal Development programme.

You will have the opportunity to take part in a range of visits and trips to different places. These may include industry specific workplaces and events, as well as other events such as our Skills Show. You'll also take part in different sessions and activities to develop your personal skills and help you to build a detailed understanding of our society and the wider world in which we live.

Although your various enrichment activities do not lead to a formal qualification, they are a compulsory and important part of your course that will allow you to develop vital skills and knowledge needed for life, all whilst having a bit of fun too!

There will be a number of activities that give you the opportunity to meet with representatives from local and national businesses, which will be fantastic opportunities to network with potential future employers.

ATTFE College Learner Support

If you choose to study with ATTFE College there is plenty of support available for you. If you have any additional needs or require support with any aspect of your learning, please make sure you speak to us.



You can tell us when registering for your course, or you can let your tutor know at any time throughout your time studying with us.

We have a wide range of resources available to support all our learners at every stage of their learning, so please do not be afraid to talk to us and ask for help!

All learners will undertake a robust baseline assessment upon joining ATTFE College to support learner progress.

Safeguarding

ATTFE College is committed to ensuring that safeguarding runs through all elements of what we do.

Once you are an ATTFE College learner, if you become aware of any safeguarding issues that you feel ATTFE can support you with then you can contact one of our safeguarding team for support.

We also provide online safeguarding resources and information. Visit the Learner Safeguarding Information section on our website:



5 Reasons to Study with ATTFE College

Develop your skills

You'll develop understanding and learn skills relevant for your subject area, as well as having plenty of opportunities to develop English, maths and IT skills, along with key employability skills!

Make yourself stand out

There is more competition than ever before for jobs, apprenticeships and places on Higher Education courses. Studying a course with ATTFE College will help you gain the knowledge, skills and experience needed!

All-round support

We don't just focus on your academic achievement; we are passionate about holistic development and wellbeing — we want to help you become the best person you can be, allowing you to achieve your best and BE your best!

Real world learning

Studying a course with ATTFE College isn't all about classroom learning. We aim to get you learning in real world environments wherever possible. We also have fantastic onsite facilities allowing you to train with industry standard equipment!

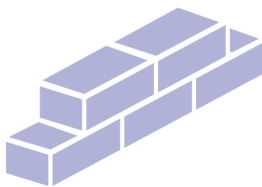
Support local communities

We are passionate about supporting and giving back to our local communities, where our campuses are based at their very hearts. You'll have plenty of opportunity to get involved in community outreach projects, all whilst studying right on your doorstep!

About this Course

Property Maintenance Operations

Learners explore the mechanisms of buildings including plumbing, plant, safety systems and equipment. They learn how to provide first and immediate response to fault finding, ensuring the prevention of major damage and minimising reactive intervention.



Bricklaying, Site Carpentry & Painting and Decorating

Learners carry out work experience with an external company, allowing them to put their classroom skills into practice. This can help secure an apprenticeship, employment or assist you with your application for university. We recommend that you start thinking about your placement as soon as you have applied for your course, considering which potential employers you may want to undertake the placement with to help you get the most out of the experience.

Assessment

These courses are assessed by online assessment and a portfolio of evidence detailing practical tasks.

Destinations

These courses support learners who wish to move into a trade career, either employed or self-employed. Learners who complete their courses can look into completing further qualifications at higher levels or moving into further specialised areas, such as plumbing, electrics or facilities management.



Construction & Building Services

Qualifications Available:

- **Level 2 CSkills Diploma**
Building Maintenance Operations
- **Level 2 CSkills Diploma**
Bricklaying Construction
- **Level 2 CSkills Diploma**
Site Carpentry Construction
- **Level 2 CSkills Diploma**
Painting and Decorating

About These Qualifications:

These qualifications focus on helping learners to develop practical workplace skills in their specific subject area, with the ultimate aim of pursuing a career in the trade of their choice.

Though the teaching will be practical and skills based, there will be theory elements to support the practical work. Learners will develop specialised skills that will facilitate their transition into the workplace, with the potential to progress to management and overseer roles.



Qualifications Available:

- **IMI Level 1 Diploma**
Transport Maintenance
- **IMI Level 2 Diploma**
Light Vehicle Maintenance & Repair Principles
- **IMI Level 3 Diploma**
Light Vehicle Maintenance & Repair Principles

About These Qualifications:

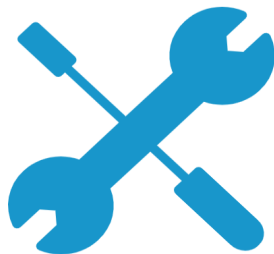
Our light vehicle qualifications are nationally recognised, vocational and vocationally-related qualifications which allow learners to demonstrate that their knowledge, skills and competence are of the standard required to work in the motor industry.

They are designed to help you build and showcase your skillset within this sector and cover areas such as the inspection, maintenance, repair and servicing of light vehicles.

About this Course

The programme of our Vehicle Maintenance courses involves learners studying both the theory and practical aspects of the essential knowledge and skills required by today's motor vehicle repair industry.

Learners also gain a broad knowledge and understanding of health and safety in the workplace and other skills associated with working in a garage.



Assessment

These courses are assessed by a combination of written and practical tests, as well as online assessment.

Destinations

These qualifications have the potential to provide useful recognition of learners' professional competence, which may aid them in securing jobs and progression into the vehicle and cycle maintenance industries. They may also provide a stepping stone to further education, potentially at degree level.



About this Course

These courses are ideal for those with an interest in the areas of hair and beauty, who are looking to develop their practical skills, knowledge and techniques.

Learners will have the chance to work in our bespoke hair salon and beauty therapy rooms. We offer our services to the general public, giving you the opportunity to experience a genuine work environment. Here you will practice all elements of your course under the supervision of our fully trained tutors.



Assessment

These courses are all assessed through a learner portfolio evidencing your practical work, in addition to online assessment.

Destinations

Our lower level courses can support learners with little or no experience in developing their knowledge and practical skills. From there, they will be able to progress to our higher level qualifications. Learners who complete a Level 3 qualification can consider further studies, apprenticeships or employment in the beauty therapy industry.



Hair & Beauty

Qualifications Available:

- **Level 1 Diploma**
Introduction to the Hair & Beauty Sector
- **Level 2 Diploma**
Hair & Beauty
- **Level 2 Diploma**
Women's Hairdressing
- **Level 2 Diploma**
Nail Services
- **Level 3 Diploma**
Women's Hairdressing
- **Level 3 Diploma**
Nail Technology

About These Qualifications:

Our qualifications are designed to build on your interest and passion for the hair and beauty industry, covering a wide range of skills including styling, plaiting & twisting, cutting, colouring, bridal hair, skin care, facials, waxing, lash and brow treatments, make-up application, nail art, and manicure and nail enhancements.



Qualifications Available:

- **NCFE CACHE Level 1 Certificate**
Supporting Teaching & Learning
- **NCFE CACHE Level 2 Award**
Support Work in Schools and Colleges
- **NCFE CACHE Level 3 Diploma**
Supporting Teaching & Learning

About These Qualifications:

The Level 2 Certificate covers a wide range of areas including children and young people's development, supporting children and young people's positive behaviour and communication and professional relationships.

It's aimed at learners working in roles that support pupils' learning in primary, secondary or special schools, as well as colleges.

Level 3 Diploma covers all aspects of specialist support including planning, delivering and reviewing assessment strategies to support learning alongside the teacher; bilingual support; special needs support; and personal development and reflective practice.

About this Course

In all our supporting teaching and learning courses, you'll learn about the growth and development of young children, job roles within the sector and how you can work within a team to support teaching and learning over a wide range of ages.

You will also gain personal learning skills, an awareness of equality, health and safety, and communication.



Learners receive great tuition and support throughout the course, which will include a variety of coursework, case studies and real work environment experience.

At higher levels, learners focus on safeguarding the welfare of children, supporting the assessment of children and young people and how you work with children and young people with additional needs.

You will be expected to undertake a placement within a school environment this can be either a primary, secondary or college environment as the courses cover children and young people between the ages of 5-19 years.

Assessment

Assessment is partially through portfolio produced work and partially from placement observations and experience.

Progression

Learners who complete their courses can progress directly to courses at higher levels of study or transfer to the workforce to pursue a career in Supporting Teaching and Learning. Higher level courses may help learners secure supervisory or management positions.

About this Course

The primary purpose of this qualification is to prepare you to enter employment in the Uniformed Services sector.



This qualification is designed to give you a good insight into the practical activities which the uniformed services require. You will research and visit a range of extended uniformed services, developing a broad understanding of the uniformed services sector, investigating employment opportunities, developing wellbeing, physical fitness and self-discipline, building teamworking skills, and understanding health and safety.

Optional units may provide opportunities to carry out map reading and navigation, explore volunteering opportunities, participate in competitive sport and take part in adventurous activities.

Assessment

These courses are assessed through a portfolio of evidence and observation of work-based practice.

Destinations

Learners who achieve at Level 1 might consider progression to Level 2 qualifications in areas such as Entry to the Uniformed Services, Outdoor Activity Leadership, Team Leading, Sport and Public Services.

Successful completion of the Level 2 course could lead to employment in a number of job roles in the uniformed services, which include the Army, Navy, RAF, Ambulance Service, Fire and Rescue Service, Police, Coastguard, Prison Service and more. Level 3 learners may have the option to progress to higher education study.

Uniformed Public Services

Qualifications Available:

- **Level 1 Diploma**
Entry into the Uniformed Services
- **Level 2 Diploma**
Entry into the Uniformed Services
- **Level 3 Diploma**
Entry into the Uniformed Services

About These Qualifications:

These qualifications aim to provide informed and prepared potential recruits. They enable learners to prepare to make a recruitment application or provide a basis for further study and progression towards the entry qualification of a specific service, providing learners with an insight into the practical qualities they require, not only for uniformed services, but also for employment in general.



Qualifications Available:

- **NCFE CACHE Level 1 Award/
Certificate/Diploma**
Caring for Children
- **NCFE CACHE Level 2 Diploma**
Early Years Practitioner
- **NCFE CACHE Level 3 Diploma**
Early Years Workforce (EYE)

About These Qualifications:

The Level 1 course is an introduction to the childcare sector and is designed for learners who like working with children, want to pursue a career in Early Years and are looking to gain the skills to achieve this.

The Level 2 Diploma focuses on the emotional wellbeing of young children, their development milestones and education and begin to develop an understanding of the Early Years Foundation Stage (EYFS) Framework.

The Level 3 childcare qualification is the leading standard in early years' education. Set against the Early Years Foundation Stages (EYFS) framework, it provides key training to work with children below the age of 5, as well as an in-depth understanding of youngsters up to 7 years old. For those looking to train in Early Years Education, this is the ideal qualification.

About this Course

In all our childcare courses, you'll learn about the growth and development of young children, job roles within Early Years Education and how to provide activities, based on your observation and assessments to help children develop. You will also gain personal learning skills, an awareness of equality, health and safety, and communication.

Learners receive great tuition and support throughout the course, which will include a variety of coursework, case studies and real work environment experience.

At higher levels, learners focus on safeguarding the welfare of children, exploring how play, early learning and healthy diet play an important role in the developmental, emotional and physical wellbeing of children, as well as exploring the various accident prevention and fire safety methods.

At Level 3, you'll learn how to meet all of the physical, social, and emotional needs of children under 5 whilst also gaining knowledge of how best to work with children aged 5-7. You'll explore how to support a healthy lifestyle through nutrition and exercise, how to promote children's speech and language skills, as well as gaining other vital knowledge regarding safeguarding and health and safety legislation.

Assessment

These courses are assessed by an online assessment and a portfolio of work based evidence.

Destinations

Learners who complete their courses can progress directly to courses at higher levels of study or transfer to the workforce to pursue a career in Early Years Education. Higher level courses may help learners secure supervisory or management positions.



About this Course

If you're unsure about which career path to take, our Employability Course is here to guide you. This program focuses on developing essential soft skills such as confidence and resilience, while also providing practical support with CV writing and preparing for the workplace.



You'll gain core skills applicable to any field, along with specialised sector-specific training in areas like Retail, Hair & Beauty, Business Administration, Customer Service, Hospitality, Digital, and more.

This course serves as a stepping stone, helping you transition smoothly into the right educational pathway, apprenticeship, or even employment opportunities. Let us help you take the first step towards your future!

Assessment

These courses are all assessed through a portfolio of evidence; some also require an online assessment.

Destinations

All courses support the development of subject-specific skills, allowing learners to progress to higher-level qualifications in their chosen area of study. Alternatively, learners who complete these qualifications gain the skills necessary to move into the workplace and pursue careers in these trades.



Employability Skills

Qualifications Available:

- NOCN E3
- NOCN L1

Preparation for further Learning or Employment to include Core Skills and Optional Units.

About These Qualifications:

These foundation courses are designed to enable learners to access vocational qualifications from Entry Level 1 through to Level 2, depending on their level of learning.

They can also complete varying sizes of qualifications at each level, from Award through to Diploma. Being able to build up achievement in incremental stages can help support intrinsic motivation for learners, whilst developing character education.



How to Apply

This brochure gives you an overview of our courses for 16-19 year-olds.

There's plenty more on offer for anyone over the age of 19 too!

Check out our website, www.attfe.org.uk, for more information.



We are always on the look out for ways to improve, so if there's a course you'd like to see offered but you cannot see it listed, send us an email through college.info@atrust.org.uk

If you would like to express interest or enrol on an ATTFE College Post 16 course for 16 – 19 - year-olds, please scan the QR code below which will take you to our online application form:



Alternatively, visit our website 'Course Enquiry' Section under 'Learner Life' tab to access this form: www.attfe.org.uk/learner-life/course-enquiry-enrolment-induction/

You can also email us via college.info@atrust.org.uk or call us on 01623 441310 for more information.



Our Vision

To be recognised as an outstanding provider of Further Education and be the provider of choice for our local communities.

Our Mission

To bring together people who are dedicated to developing and delivering the highest quality learning, ensuring all learners acquire skills and develop knowledge that equips them to lead more fulfilled lives and play their part in driving up the growth of our local and regional economy.

ATTFE College is committed to the regeneration of the communities in which its learners live and is committed to working through collaboration, consultation and partnership with the wider community.

Our Values

Achievement

Teamwork

Transformation

Flexibility

Equality



ATTFE College Ethos

Academy Transformation Trust Further Education (ATTFE) College strives to raise the aspirations and achievements of the communities that it serves, providing high quality, innovative education and training for learners who are aged 16+ (including adults). We take a learner-centred approach towards education and lifelong learning opportunities that supports the learning needs of the local environment.

At ATTFE College, learners pursue their educational goals in an inclusive environment that values and celebrates diversity, individuality, mutual respect, civic responsibility and social integration.

Equality and diversity is central to all practices and policies within ATTFE College. It is an organisation where everyone respects each other and recognises their own responsibility in actively promoting equality.

Our aims are to ensure that we meet the needs of all, taking account of:

- Gender, ethnicity and culture
- Religion, creed and language
- Sexual orientation, age and health
- Ability and disability
- Social and economic circumstances.



Let's All Eat Food Pantries

In partnership with Let's All Eat, ATTFE College supports multiple food pantries in the area. In addition to the locations below, we also have a food pantry at the Huthwaite Methodist Church every Wednesday at 1.30pm - 3.30pm.

There will be a one-time joining fee of £1, and £3.50 each week for a parcel that is equivalent to £12 to £15 worth of food.

For enquiries, please contact 07867 451424 or email team@letsalleat.co.uk



Academy Transformation Trust Further Education

LET'S ALL EAT PANTRY

Let's All Eat

St John's Food Pantry

Every Monday
1.00 - 3.00 PM

St John's Methodist Church
Titchfield Avenue
Sutton-in-Ashfield
NG17 1EU

Cost:
£1 lifetime joining fee
£3.50 each week for parcel
(equivalent of £12-£15 worth of food)

For enquiries, please contact 07867 451424
or email team@letsalleat.co.uk

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Academy Transformation Trust Further Education

LET'S ALL EAT PANTRY

Let's All Eat

Ollerton Food Pantry

Every Thursday
1.00 - 3.00 PM

Lifespring Centre and Oasis Cafe
Sherwood Drive
New Ollerton
NG22 9PP

Cost:
£1 lifetime joining fee
£3.50 each week for parcel
(equivalent of £12-£15 worth of food)

For enquiries, please contact 07867 451424
or email team@letsalleat.co.uk

#InThisTogether



Matrix Standard Accreditation:

ATTFE College are proud to have achieved the Matrix quality standard for information advice and guidance services!



What is the matrix Standard?

It is the international quality standard for organisations that deliver information, advice and/or guidance (IAG). Either as their sole purpose or as part of their service offering.

The **matrix** Standard is the Department for Education's (DfE) standard for ensuring the quality of the delivery of high-quality information, advice and guidance. The DfE supports the **matrix** Standard as the quality framework for accrediting information, advice and guidance contracts including the National Careers Service, its subcontractors and other services delivered on behalf of the Education Skills Funding Agency.

Ofsted Results

Inspection: 6th – 9th June 2023



We are delighted to be able to share with you the great news that in our latest Ofsted inspection, Academy Transformation Trust Further Education was graded as Good.

Inspectors awarded the following judgements:

Overall effectiveness - Good

The quality of education - Good

Behaviour and attitudes - Good

Personal development - Outstanding

Leadership and management - Good

Education programmes for young people - Good

Adult learning programmes - Outstanding



Learner Newsletter

ATTFE College
Pastoral Support

Every half-term at ATTFE College, we issue a learner newsletter to keep you up-to-date with ATTFE College life, share success stories, and provide safeguarding and wellbeing information.

See previous versions of the learner & community newsletters, here:



**ATTFE College
genuinely cares.**

We have an exceptional Pastoral Support Team to support you day in - day out in a holistic way, to help you be the best you can be.





ATTFE College

Call:

01623 441310

Email:

college.info@attrust.org.uk

Website:

www.attfe.org.uk



#InThisTogether

Social Media



**Academy Transformation
Trust Further Education
College**



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