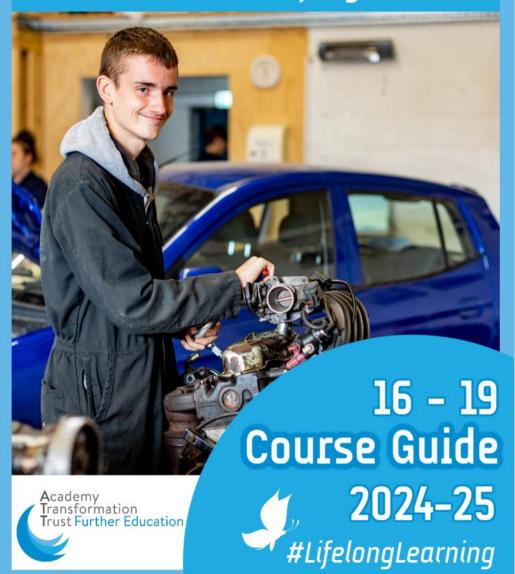


# ATTFE College



Let Yourself Fly



# Welcome to ATTFE College

#### Academy

Transformation Trust Further
Education (ATTFE) College has a personalised approach towards learning, ensuring that everyone is fully able to achieve their learning goals. We offer a wide range of courses for 16-19-year-olds through our Programme of Study for Post-16 Education.

In our guide you will find details of the courses that we offer, starting in September 2024.

All Programme of Study learners will engage in main aim learning, English, maths, work experience and enrichment. We are very proud of our high quality courses and excellent learning facilities.

Our students have high pass rates and most go on to further vocational learning, good quality apprenticeships, or employment.

We look forward to welcoming you!

### Liz Barrett OBE

Principal, ATTFE College



More information on our 16-19 provision is available on our 16-19 Years Courses section on our website:



Disclaimer: Academy Transformation Trust Further Education reserve the right to modify any of the courses, fees or details of the courses in the guide. Whilst it is hoped that all courses listed will run, there is no guarantee that this will be the case and courses with insufficient numbers may be discontinued at any time if regular attendance falls too low. Please note that the ESFA review and change funding linked to courses each academic year which, in turn, shapes our provision offer.



#### **Our Courses**

Our courses aim to provide a wide range of practical, business and general life skills to our learners. Many of our courses offer practical modules and work experience opportunities, allowing us to help prepare you to progress into a career in your chosen field.

In each area of study, we offer a range of courses at different levels of difficulty and experience; some also allow learners to choose an area of focus within the broader field.

If you're not sure which courses are right for you, speak to your teacher or careers advisor.

If you'd like further information on our qualifications, you can visit our website or send an email to college.info@attfe.org.uk.



### Ofsted:

"The arrangements for safeguarding are effective."

"Managers develop courses to meet the needs of young learners, who benefit from a more tailored and nurturing approach to their education "

"Tutors have high expectations for learners, plan lessons well and make learning interesting and enjoyable."

"Outcomes for learners are good."

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We deliver our 16-19 courses across three sites:

- **Sutton Community** Academy in Sutton-in-Ashfield
- **Dukeries Academy** in Ollerton
  - Our Vehicle **Technology** College in Ollerton

You can find maps to each of our campuses on our website.

Scan the QR code below to access the information:



#### **Sutton Community Academy**

High Pavement, Sutton in Ashfield, NG17 1EE

Sutton Community Academy is right in the centre of Sutton-in-Ashfield and is easily accessible by foot or bus.





#### **Dukeries Academy**

Whinney Lane, New Ollerton, NG22 9TD

Dukeries Academy is at the heart of the Ollerton and Boughton community, so you don't have to travel far to access a wide choice of learning opportunities.





#### **ATTFE Vehicle Technology College**

Beacon Court, New Ollerton, Newark, NG22 9QL

The Motor Vehicle facility and workshop is located at the Beacon Court industrial estate, Unit 16, in Ollerton.

#### FREE Minibus Service

We have specialist facilities for our Construction and Hair & Beauty provision at our Ollerton campus, and our New Ollerton campus is a working mechanics garage.

To support you in accessing the course that is of interest to you, we offer a free minibus service!

The minibus operates daily between the three campuses, meaning you can study the course you are most interested in, no matter where you live!



During 2021/22, 86.3% of ATTFE College learners progressed onto secure, sustainable destinations.

ATTFE College, a stepping stone to your career!









# Learner Voice

Learner Voice is important to us at ATTFE and we value your ideas and suggestions.

There will be the opportunity for you to become a Learner Voice representative, where you can share ideas to help us shape your experience at college.

We also take pride in keeping you up to date with key information through regular Learner Newsletters.



### Wellbeing Support

We are firm believers in supporting the wellbeing of all of our learners and our staff.

During your time studying with us you'll take part in a wide range of activities and events designed to help improve wellbeing.

If you ever need support, we have a team of Wellbeing Ambassadors available to all learners, including a therapy dog!

There is also the opportunity for you to become a Youth Wellbeing Ambassador, where you can help to promote and raise awareness of Mental Health.

Visit the wellbeing section on our website for more information and resources:







## FREE Breakfasts - Fuel For Learning

ATTFE College recognises and appreciates the economic challenges that everyone is facing right now around food and fuel. To support our learners we are providing FREE breakfasts, to ensure everyone has a healthy start to the day and is ready to learn.



# Totum Card

As a learner at ATTFE College you'll be able to apply for an NUS Totum card, giving you fantastic discounts at a wide range of local and national retailers, restaurants and entertainment venues!

The card offers more exclusive discounts such as 10% off at Co-op, 15% off at ASOS and discounts on Merlin attractions.





# CEIAG

During your time studying at ATTFE College, you will have the opportunity to attend one-to-one personal guidance appointments with a careers advisor.

The advisor will help you plan and prepare for your next steps, whether you are looking to progress on to the next level of qualification, either with us or elsewhere, or if you are planning to move into employment.

Our CEIAG Advisor,
Heather Bowerman, can
be contacted on 01623
441310 or via email
h.bowerman@attfe.org.uk

If you would like to request a CEIAG session please speak with your tutor or contact Heather directly.

#### Finance & Bursaries

If you are aged 16-19 and study a course with ATTFE College you may be eligible for a bursary!

A bursary is an amount of money that doesn't have to be paid back. Its aim is to help you pay for things you need to complete your course, including specialist clothing, books and other equipment you need, transport to college, and lunch on the days you study.

#### **Enrichment**

Throughout the year we run various activities as part of our Personal Development programme.

You will have the opportunity to take part in a range of visits and trips to different places. These may include industry specific workplaces and events, as well as other events such as our Skills Show. You'll also take part in different sessions and activities to develop your personal skills and help you to build a detailed understanding of our society and the wider world in which we live.

Although your various enrichment activities do not lead to a formal qualification, they are a compulsory and important part of your course that will allow you to develop vital skills and knowledge needed for life, all whilst having a bit of fun too!

There will be a number of activities that give you the opportunity to meet with representatives from local and national businesses, which will be fantastic opportunities to network with potential future employers.



### ATTFE College Learner Support

If you choose to study with ATTFE College there is plenty of support available for you. If you have any additional needs or require support with any aspect of your learning, please make sure you speak to us.



You can tell us when registering for your course, or you can let your tutor know at any time throughout your time studying with us.

We have a wide range of resources available to support all our learners at every stage of their learning, so please do not be afraid to talk to us and ask for help!

All learners will undertake a robust baseline assessment upon joining ATTFE to support learner progress.

# Safeguarding

ATTFE College is committed to ensuring that safeguarding runs through all elements of what we do.

Once an ATTFE learner, if you are aware of any safeguarding issues that you feel ATTFE can support you with then you can contact one of our safeguarding team for support.

We also provide online safeguarding resources and information. Visit the Learner Safeguarding Information section on our website:



# 5 Reasons to Study with ATTFE College

#### Develop your skills

You'll develop understanding and learn skills relevant for your subject area, as well as having plenty of opportunities to develop English, maths and IT skills, along with key employability skills!

#### Make yourself stand out

There is more competition than ever before for jobs, apprenticeships and places on Higher Education courses.

Studying a course with ATTFE College will help you gain the knowledge, skills and experience needed!

#### All-round support

We don't just focus on your academic achievement; we are passionate about holistic development and wellbeing — we want to help you become the best person you can be, allowing you to achieve your best and BE your best!

#### Real world learning

Studying a course with ATTFE
College isn't all about
classroom learning. We aim to
get you learning in real world
environments wherever
possible. We also have fantastic
onsite facilities allowing you to
train with industry standard
equipment!

#### Support local communities

We are passionate about supporting and giving back to our local communities, where our campuses are based at their very hearts. You'll have plenty of opportunity to get involved in community outreach projects, all whilst studying right on your doorstep!





#### About this Course

### Property Maintenance Operations

Learners explore the mechanisms of buildings

including electrical, plumbing, plant, safety systems and equipment. They learn how to provide first and immediate response to fault finding, ensuring the prevention of major damage and minimising reactive intervention.

#### **Bricklaying, Site Carpentry & Painting and Decorating**

Learners carry out work experience with an external company, allowing them to put their classroom skills into practice. This can help secure an apprenticeship, employment or assist you with your application for university. We recommend that you start thinking about your placement as soon as you have applied for your course, considering which potential employers you may want to undertake the placement with to help you get the most out of the experience.

#### Assessment

These courses are assessed by online assessment and a portfolio of evidence detailing practical tasks.

#### Destinations

These courses support learners who wish to move into a trade career, either employed or self-employed. Learners who complete their courses can look into completing further qualifications at higher levels or moving into further specialised areas, such as plumbing, electrics or facilities management.





#### Qualifications Available:

- Level 2 CSkills Diploma
  Property Maintenance
  Operations
- Level 2/3 CSkills Diploma

  Bricklaying Construction
- Level 2/3 CSkills Diploma Site Carpentry Construction
- Level 2/3 CSkills Diploma
  Painting and Decorating

#### About These Qualifications:

These qualifications focus on helping learners to develop practical workplace skills in their specific subject area, with the ultimate aim of pursuing a career in the trade of their choice.

Though the teaching will be practical and skills based, there will be theory elements to support the practical work.

Learners will develop specialised skills that will facilitate their transition into the workplace, with the potential to progress to management and overseer roles.

## Engineering & Technology

#### **Oualifications Available:**

- IMI Level 1 Certificate

  Transport Maintenance
- IMI Level 2 Certificate
   Cycle Maintenance &
   Repair
- IMI Level 2 Diploma
   Light Vehicle Maintenance
   & Repair Principles
- IMI Level 3 Diploma
   Light Vehicle Maintenance
   & Repair Principles

#### About These Qualifications:

Our light vehicle qualifications are nationally recognised, vocational and vocationally-related qualifications which allow learners to demonstrate that their knowledge, skills and competence are of the standard required to work in the motor industry. They are designed to help you build and showcase your skillset within this sector and cover areas such as the inspection, maintenance, repair and servicing of light vehicles.

The Level 2 qualification is aimed at learners who wish to develop understanding and skills in the building, servicing, repair and maintenance of cycles. This qualification also suits individuals with a keen leisure interest in cycles.

#### About this Course

The programme of our Vehicle Maintenance courses involves learners studying both the theory and practical aspects of the essential knowledge and skills required by today's motor vehicle repair industry.



Learners also gain a broad knowledge and understanding of health and safety in the workplace and other skills associated with working in a garage.

Our Cycle Maintenance course offers learners practical study of all aspects of maintenance and repair, including completing a cycle check, puncture repairs, removal and replacement of gear assembly, rim brake assembly, hub bearings, bottom brackets, cranks and gear systems, building a cycle wheel, preparing frames and forks, augmenting a cycle, changing a cycle frame, and servicing headset assemblies.

#### Assessment

These courses are assessed by a combination of written and practical tests, as well as online assessment.

#### Destinations

These qualifications have the potential to provide useful recognition of learners' professional competence, which may aid them in securing jobs and progression in to the vehicle and cycle maintenance industries. They may also provide a stepping stone to further education, potentially at degree level.



#### About this Course

These courses are ideal for those with an interest in the areas of hair and beauty, who are looking to develop their practical skills, knowledge and techniques.



Learners will have the chance to work in our bespoke hair salon and beauty therapy rooms. We offer our services to the general public, giving you the opportunity to experience a genuine work environment. Here you will practice all elements of your course under the supervision of our fully trained tutors.

#### Assessment

These courses are all assessed through a learner portfolio evidencing your practical work, in addition to online assessment.

#### Destinations

Our lower level courses can support learners with little or no experience in developing their knowledge and practical skills. From there, they will be able to progress to our higher level qualifications. Learners who complete a Level 3 qualification can consider further studies, apprenticeships or employment in the beauty therapy industry.



# Hair & Beauty

#### Qualifications Available:

- Aim Level 1
   Hair and Beauty
- Aim Level 2
   Beauty Route
- Aim E3
  Hair & Beauty
- City & Guilds Level 2

  Hair Route
- City & Guilds Level 2
   Diploma Nail Techniques
- City & Guilds Level 3
   Hair Route
- City & Guilds Level 3 NVQ
  Nails

#### About These Qualifications:

Our certificates and diplomas are designed to build on your interest and passion for the hair and beauty industry, covering a wide range of skills from styling, plaiting and twisting to make-up or nail art.

We offer a range of courses at various levels to suit learners at all stages of study. Lower level courses will prepare learners for higher level study, from which they can move on to apprenticeships or the workplace.

# Health & Social Care

#### **Qualifications Available:**

NCFE CACHE Level 1
 Diploma

Introduction to Health, Social Care and Children's and Young People's Settings

- NCFE CACHE Level 2
   Extended Diploma
   Health and Social Care
- NCFE CACHE Level 3
   Certificate
   Health and Social Care (year 1)
- NCFE CACHE Level 3
   Extended Diploma
   Health and Social Care (year 2)

#### About These Qualifications:

These qualifications will develop the learner's knowledge and awareness of the types of provision in the Health, Social Care and Children's and Young People's sectors. They include the roles played by workers—from principles and values, through to health and safety and working with others.

#### About this Course

The Health and Social Care courses prepare learners for working in the Health and Social Care sector.

Level 1 comprises of a mixture of core and optional units and learners are required to complete assessments for each unit.



Level 2 comprises of a mixture of core and optional units and learners are required to complete assessments for each unit.

Level 3 (Yr 1) comprises of 9 core units. Learners must complete assessments for all units and also sit a controlled synoptic assessment that is set and marked by the awarding body.

Level 3 (Yr 2) comprises of 5 core units and 4 optional units. Learners must complete assessments for all units and sit a controlled assessment that is set and marked by the awarding body. This synoptic assessment is based on the core units for the second year.

Learners will study a range of units, with examples being equality and diversity, communication and safeguarding. Learners will also be required to complete a minimum number of work experience hours. Work experience can take place in a variety of health and social care settings (e.g. nurseries, care homes, health centres and hospitals). A clear DBS is required to undertake these courses.

#### **Assessment**

These courses may assess learners through a portfolio of evidence, practical workplace observation and online assessment.

#### Destinations

Progression from these courses will vary. Learners can enter employment as a care assistant or support worker. If learners are wanting to progress to become a recognised practitioner (e.g. nurse or social worker) they will need to complete L3 in order to enter university.



#### About this Course

The primary purpose of this qualification is to prepare you to enter employment in the Uniformed Services sector.



This qualification is designed to give you a good insight into the practical activities which the uniformed services require. You will research and visit a range of extended uniformed services, developing a broad understanding of the uniformed services sector, investigating employment opportunities, developing wellbeing, physical fitness and self-discipline, building teamworking skills, and understanding health and safety.

Optional units may provide opportunities to carry out map reading and navigation, explore volunteering opportunities, participate in competitive sport and take part in adventurous activities.

#### **Assessment**

These courses are assessed through a portfolio of evidence and observation of work-based practice.

#### Destinations

Learners who achieve at Level 1 might consider progression to Level 2 qualifications in areas such as Entry to the Uniformed Services, Outdoor Activity Leadership, Team Leading, Sport and Public Services.

Successful completion of the Level 2 course could lead to employment in a number of job roles in the uniformed services, which include the Army, Navy, RAF, Ambulance Service, Fire and Rescue Service, Police, Coastguard, Prison Service and more. Level 3 learners may have the option to progress to higher education study.

## Uniformed Public Services

#### Qualifications Available:

- Level 1 Diploma

  Entry into the Uniformed

  Services
- **Level 2 Diploma**Entry into the Uniformed

  Services
- Level 3 Diploma
   Entry into the Uniformed
   Services

#### About These Qualifications:

These qualifications aim to provide informed and prepared potential recruits. They enable learners to prepare to make a recruitment application or provide a basis for further Study and progression towards the entry qualification of a specific service, providing learners with an insight into the practical qualities they require, not only for uniformed services, but also for employment in general.



#### **Oualifications Available:**

- Level 1 Diploma Caring for Children
- Level 2 Certificate Caring for Children
- Level 3 Diploma Early Years Workforce (Educator)

#### About These Qualifications:

The Level 1 course is designed for learners who like working with children, want to pursue a career in Early Years and are looking to gain the skills to achieve this.

The Level 2 Certificate focuses on the emotional wellbeing of children and young people, their development, milestones and education.

The Level 3 childcare qualification is the leading standard in early years' education. Set against the Early Years Foundation Stages (EYFS) framework, it provides key training to work with children below the age of 5, as well as an in-depth understanding of youngsters up to 7 years old. For those looking to train in Early Years Education, this is the ideal qualification.

#### About this Course

In all our childcare courses, you'll learn about the growth and development of young children, job roles within Early Years Education and how to provide activities



to help children develop. You will also gain personal learning skills, an awareness of equality, health and safety, and communication. Learners receive great tuition and support throughout the course, which will include a variety of coursework and case studies. At higher levels, learners focus on safeguarding the welfare of children, exploring how early learning and healthy diet play an important role in the developmental, emotional and physical wellbeing of children, as well as exploring the various accident prevention and fire safety methods.

At Level 3, you'll learn how to meet all of the physical, social, and emotional needs of children under 5 whilst also gaining knowledge of how best to work with children aged 5-7. You'll explore how to support a healthy lifestyle through nutrition and exercise, how to promote children's speech and language skills, as well as gaining other vital knowledge regarding safeguarding and health and safety legislation.

#### Assessment

These courses are assessed by an online assessment and a portfolio of work based evidence.

#### Destinations

Learners who complete their courses can progress directly to courses at higher levels of study or transfer to the workforce to pursue a career in Early Years Education. Higher level courses may help learners secure supervisory or management positions.



#### About this Course

Learners studying foundation courses will have the opportunity to develop their knowledge of their chosen subject, whilst considering how to start their career path into their chosen industry. All courses involve strong practical elements of



learning that encourage our learners to increase not only their theoretical studies but their experience in workplace environments.

#### Assessment

These courses are all assessed through a portfolio of evidence; some also require an online assessment.

All courses support the development of subject-specific skills, allowing learners to progress to higher-level qualifications in their chosen area of study. Alternatively, learners who complete these qualifications gain the skills necessary to move into the workplace and pursue careers in these trades.



# Employability Skills

#### **Oualifications Available:**

- Childcare
- **Construction & Building**
- **Employability**
- Hair & Beauty

#### About These Qualifications:

These foundation courses are designed to enable learners to access vocational qualifications from Entry Level 1 through to Level 2, depending on their level of learning.

They can also complete varying sizes of qualifications at each level, from Award through to Diploma. Being able to build up achievement in incremental stages can help support intrinsic motivation for learners, whilst developing character education.

# ATTFE Courses

This brochure gives you an overview of our courses for 16-19 year-olds.

There's plenty more on offer for anyone over the age of 19 too!

Check out our website for more information: www.attfe.org.uk



We are always on the look out for ways to improve, so if there's a course you'd like to see offered but you cannot see it listed, send us an email: college.info@attfe.org.uk

# How to Apply

If you would like to express interest or enrol on an ATTFE College Post 16 course for 16 – 19 year-olds, please scan the QR code below which will take you to our online application form:



Alternatively, visit our website 'Course Enquiry' Section to access this form: https://attfe.org.uk/ course-enquiry/

You can also email us via college.info@attfe.org.uk or call us on 01623 441310 for more information.



### Our Vision

To be recognised as an outstanding provider of Further Education and be the provider of choice of our local communities.

### Our Mission

To bring together people who are dedicated to developing and delivering the highest quality learning, ensuring all learners acquire skills and develop knowledge that equips them to lead more fulfilled lives and play their part in driving up the growth of our local and regional economy.



ATTFE is committed to the regeneration of the communities in which its learners live and is committed to working through collaboration, consultation and partnership with the wider community.

### Our Values



## ATTFE College Ethos

Academy Transformation Trust Further Education (ATTFE) College strives to raise the aspirations and achievements of the communities that it serves, providing high quality, innovative education and training for learners who are aged 16+ (including adults). We take a learner-centred approach towards education and lifelong learning opportunities that supports the learning needs of the local environment.

At ATTFE College, learners pursue their educational goals in an inclusive environment that values and celebrates diversity, individuality, mutual respect, civic responsibility and social integration.

Equality and diversity is central to all practices and policies within ATTFE College. It is an organisation where everyone respects each other and recognises their own responsibility in actively promoting equality.

Our aims are to ensure that we meet the needs of all, taking account of:

- Gender, ethnicity and culture
- Religion, creed and language
- Sexual orientation, age and health
- Ability and disability
- Social and economic circumstances.



## Let's All Eat Food Pantries

In partnership with Let's All Eat, ATTFE College supports multiple food pantries in the area. In addition to the locations below, we also have a food pantry at the Huthwaite Methodist Church every Wednesday at 1 - 3.30pm.

There will be a cost of £1 one-time joining fee, and £3.50 each week for a parcel that is equivalent to £12 to £15 worth of food.

For enquiries, please contact 07867451424.





# Matrix Standard

#### Matrix Standard Accreditation:

ATTFE College are proud to have achieved the Matrix quality standard for information advice and guidance services!



#### What is the matrix Standard?

It is the international quality standard for organisations that deliver information, advice and/or guidance (IAG). Either as their sole purpose or as part of their service offering.

The matrix Standard is the Department for Education's (DfE) standard for ensuring the quality of the delivery of high-quality information, advice and guidance. The DfE supports the matrix Standard as the quality framework for accrediting information, advice and guidance contracts including the National Careers Service, its subcontractors and other services delivered on behalf of the Education Skills Funding Agency.

# Community Newsletter

Community is central to ATTFE's values and you are a valued member of our community.

To keep you up to date with opportunities for your development, and that of your friends and family, we are excited to tell you about our new monthly newsletter.

Scan the QR code to subscribe!





Talk to the Experts

What better way to learn than from people who've been in the field for years.

# Learner Newsletter

Every half-term at ATTFE College, we issue a learner newsletter to keep you up-to-date with ATTFE College life, share success stories, and provide safeguarding and wellbeing information.

See previous versions of the learner & community newsletters here:



ATTFE Pastoral Support

ATTFE College genuinely cares.

We have an exceptional Pastoral Support Team to support you day in - day out in a holistic way, to help you be the best you can be.



# SCA6

#### ADDRESS:

**Sutton Community** Academy **High Pavement** Sutton-in-Ashfield Nottinghamshire **NG171FF** 

#### EMAIL:

SCA-office@attrust.org.uk

#### PHONE:

01623 980055

Find out more:



## Sutton Community Academy Sixth Form (SCA6)

SCA6 provides a wide range of courses. We have a proven, and continually improving track record for the success of our students both in gaining academic success and gaining places at university and employment.

Combined with this wide range of A-Level and vocational courses we have a very broad and challenging enrichment programme for our Sixth Form which includes: key skills for future study and employment, finance courses, personal, social and health education, community action and enterprise business opportunities, and a sports and recreation facility.

We know students very well, and because of this we can guide them onto courses which suit their needs and offer them the best chance of success. We are also accepting more students from other schools within the local area due to our continued growing reputation within the community and nationally.

We want students who are well-organised, adaptable, hard-working, good team workers and who can think for themselves and communicate well with others.





## The Dukeries Academy Sixth Form (TDA6)

TDA6 offers a personalised experience for all students whilst maintaining a broad and balanced curriculum offer. TDA6 provide a comprehensive number of Level 3 qualifications for students on both academic and vocational pathways.

There is a selection of over 20 different subject choices for students.

TDA6 recognise the importance placed on active learning and therefore often have small class sizes to afford staff the ability to nurture yet challenge each individual student. TDA6 have a strong belief in enrichment activities and in an effective pastoral care system to ensure that they are advancing the moral, social and personal development of all students.

If you would like to know more, please contact them.





#### ADDRESS:

**Dukeries Academy** Whinney Lane Newark **Nottinghamshire** NG22 9TD

#### EMAIL:

DUK-office@attrust.org.uk

PHONE:

01623 860545

Find out more:



# My Notes



# ATTFE College

**Call:** <u>01623</u> 441310

## Email:

college.info@attfe.org.uk

## Visit:

www.attfe.org.uk



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## **Social Media**





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