

**in the know.**

## **Qualification Key Information**

NCFE Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice (501/0887/6)

NCFE Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice (501/0889/X)

NCFE Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (501/0890/6)

## Qualification overview

### Things you need to know about these qualifications

These qualifications are designed for those who currently work, or wish to work in the field of assessment and internal quality assurance. They are designed to support the Assessment and Quality Assurance of all Apprenticeships and vocational qualifications.

Qualification number (QN)	501/0887/6
Qualification Title	NCFE Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice
Total Qualification Time (TQT)	60
Guided Learning Hours (GLH)	45
Funding	This qualification may be eligible for funding. For further guidance on funding, please contact your local funding provider.

Qualification number (QN)	501/0889/X
Qualification Title	NCFE Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice
Total Qualification Time (TQT)	120
Guided Learning Hours (GLH)	90
Funding	This qualification may be eligible for funding. For further guidance on funding, please contact your local funding provider.

Qualification number (QN)	501/0890/6
Qualification Title	NCFE Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice
Total Qualification Time (TQT)	170
Guided Learning Hours (GLH)	115
Funding	This qualification may be eligible for funding. For further guidance on funding, please contact your local funding provider.

## Entry guidance

These qualifications are designed for learners aged 19 and above.

There are no specific recommended prior learning requirements for these qualifications. However, learners may find it helpful if they've already achieved a Level 3 qualification.

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### **Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice:**

The purpose of this qualification is to develop knowledge and understanding of internal quality assurance. It is intended for those who wish to gain an understanding of the principles and practices of internal quality assurance without any requirement to practice.

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### **Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice:**

The purpose of this qualification is to confirm competence in an occupational role to the standards required. It is intended for those who maintain and improve the quality of assessment from within an organisation or assessment centre.

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### **Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice:**

The purpose of this qualification is to confirm competence in an occupational role to the standards required. It is intended for those who lead a team of internal quality assurance staff.

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## Qualification structure and how to achieve

These qualifications consist of 1, 2 or 3 units. Each qualification has 1 or more units in common.

To be awarded the NCFE Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice, learners are required to successfully complete Unit 01.

To be awarded the NCFE Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice, learners are required to successfully complete Unit 01 and Unit 02.

To be awarded the NCFE Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice, learners are required to successfully complete all 3 mandatory units.

## Mandatory units

Unit No	Unit title
Unit 01	Understanding the principles and practices of internally assuring the quality of assessment
Unit 02	Internally assure the quality of assessment
Unit 03	Plan, allocate and monitor work in own area of responsibility

## How the qualification is assessed

The NCFE Level 4 qualifications for Internal Quality Assurance Staff are internally assessed and externally quality assured.

## Benefits and Progression opportunities

The objectives of these qualifications are to:

- provide the essential knowledge and understanding that quality assurance staff need, and offer additional units that describe competent practice. This approach gives flexibility and a greater potential to meet the needs of aspiring quality assurance staff.

Learners who achieve these qualifications could progress to:

- NCFE Level 4 Certificate in Education and Training
- NCFE Level 5 Diploma in Education and Training

Learners can progress from an Award to a Certificate but centres must carefully consider which qualification they want to register the learner onto, as the registration fee will be applied for both qualifications.

## Why NCFE?

<b>Our qualifications</b>	We work with centres and employers to ensure our qualifications meet the needs of the industry and are fit for purpose.
<b>Our customer commitment</b>	Our customer service has officially been recognised as one of the best in the sector as we are the only Awarding Organisation to have been included in the <u>Top 50 Companies for Customer Service</u> for 3 consecutive years.
<b>Supported by employers</b>	Our qualifications are supported by employers. You can find out more about how we work with employers on our <a href="#">website</a> .

## Contact us

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